

## Meeting Agenda

### Carver STEAM Academy

Date: January 29, 2020

Time: 4:30 p.m.

Location: Cafeteria

**I. Call to Order 4:32 PM**

**II. Present:**

**III. Roll Call; Establish Quorum**

- a. Muhammad – Principal
- b. Nunnally – Community Member
- c. Norman – Chair
- d. Smith – Teacher Member
- e. Jones – Parent Member
- f. Hopkins – Secretary
- g. Lim – Vice Chair

**IV. Action Items**

- a. Approval of Agenda: Nunnally makes motion, Smith second's motion, motion passes.
- b. Approval of Previous Minutes: Nunnally makes motion, Smith second's motion, motion passes.

**V. Discussion Items *(add items as needed)***

- a. **Discussion Item 1: Fill open positions (i.e. in need of three parents).**
  - i. We have Ms. Jones, we need two more. We asked Ms. Brooks, but she declined. Idea was proposed to look for freshman and sophomore parents a so that we can retain them multiple years.
  - ii. Table for Go Team at Parent Conferences Feb 6 and 7 to recruit parent members.
  - iii. Marcus will table Friday and Nunnally will table Thursday.
  - iv. Norman to look online for a brochure or something to offer for signups.
- b. **Discussion Item 2: Strategic Plan Development. (section 2 and 3)**
  - i. Norman presenting research on what other schools have done for their strategic plans
  - ii. Norman presents organizing our strategic plan into goals, strategies for achieving those goals, and key measures of success in those goals.

## Meeting Agenda

- iii. We have previously decided on the goals and strategies, and now we must establish the key performance measures.
- iv. Filling in Key Performance Measures
  - 1. Academic Programming
    - a. For the internship program and for dual enrollment, to retain 50% of students who enter until graduation. (a)
    - b. 100% retention goal for the current internship program since we don't know for sure what the capacity for growth will be for that program (d/e)
    - c. Incorporating third year of PBL learning integrated and maintained in two current years for three total years. Also to have an exhibition in each grade level. (b)
    - d. Purpose built working on increasing enrollment in order to fund more pathways. Tabling creating performance measures for this particular goal to see how many students are currently graduating with pathways so we can assess from there.
  - 2. Talent Management
    - a. 90% teacher retention rate goal (a)
    - b. Streamlined purpose built hiring process with teachers participating on the talent management team (b)
    - c. Next year we will be aligned with APS for schedule so we will not have teacher planning days on Fridays. We will still have PLCs. 100% PLC participation is a metric of success in teacher development. Successful PLCs will be reflected in state testing scores. Measure of success will be 10% increase in scores.
    - d. Staff satisfaction survey
  - 3. Systems and resources
    - a. Due to changes in Purpose built organization, many wrap-around services are now on the school's responsibility
    - b. Currently, we are meeting many of these services, so the measures of success are going to be based around maintaining.
    - c. Maintain twice a month food pantry is accessible to families; also available by appointment
    - d. Maintain 1-1 technology

## Meeting Agenda

- e. Track student behavior with behavior specialist data on a monthly basis to see if the service are in fact addressing student needs (those students who are receiving service)
- f. Need to talk to Chris180 to figure out how to capture data about the barriers that are prevent them from being able to provide services so we can break down those barriers

#### 4. Culture

- a. Measure of success will be based on restorative justice implantation. We are following the implementation schedule on a yearly basis. This year we implemented circles, and next year we will need to be implementing a student advisory council of specific students.
- b. Hero and Kinvolve will be used to track data on behavior and attendance
- c. Increase in celebrations of positive behavior
- d. 11<sup>th</sup> grade moving up ceremony and other “rites of passage” programs

#### c. **Discussion Item 3: Family Engagement and Communication Committee Announcements/Committee Report/Updates**

- i. Nunnally talked with family engagement team and sent in the family engagement hybrid model proposal. She will send it to team via email.

#### VI. **Information Items** *(add items as needed)*

- a. Information from budget workshop provided by Go Team Office
  - i. Everyone needs to take the budget quiz
- b. Principal’s Report (Budget Highlights, general announcements)
  - i. Budget updates as of December
    - 1. Again, focus on enrollment to bring up the budget
    - 2. Focus on saving so that we can purchase supplies to start off next year

#### VII. **Announcements** *(add items as needed)*

- a. New Member Orientation (for those who have not completed it)

#### VIII. **Public Comment** *(20 minutes)*

- a. Comment (5 min) – Doreen H, Sophomore
  - i. Feeling unsafe at school – rumors of guns on campus. Doreen feels there should be more security.

## Meeting Agenda

- ii. Doreen feels there should be more thorough security checks in the morning
- iii. Doreen wishes there were more commitment to rules (uniform example) because those rules are there to prevent bullying and create stability
- iv. Doreen is wanting to increase appreciation of black culture and heritage
- v. Muhammad took notes and is going to follow up with Ms. Jewsome about a new leader for SGA to lead some initiatives
- b. Comment (5 min)
- c. Comment (5 min)
- d. Comment (5 min)

### **IX. Adjournment**

- a. Motion by Norman, seconded by Nunnally, motion passes
- b. 5:30pm

Minutes recorded by Caterina Hopkins, Secretary

Date Approved: